VACANCY ADVERT: SED OFFICER

Cerimele Construction Company invites all suitable candidates to apply for the below advertised vacancy.

Position Basic Information	
Position Title: SED Officer (Lephalale)	**Department: Pipelines**
Project Name: Mokolo Crocodile Augmentation Water Project Phase 2A (MCWAP-2A) – Section 6	
The SED Officer will support in community liaison, local participation and socio-economic development commitments on the project.	
Job Description	
Key Roles and Responsibilities:	**Minimum Requirements:**
• Serve as the day-to-day link between the project team, MKM-JV, community representatives and local stakeholders. • Support local recruitment, supplier and community-engagement processes in line with approved project procedures. • Verify and maintain accurate records of local applicants, workers, engagements, commitments and supporting documents. • Coordinate community meetings, notices, attendance registers, minutes and follow-up actions. • Receive, log, escalate and monitor community enquiries and grievances through the approved channels. • Compile SED, local employment and stakeholder reports and submit them within required timelines. • Promote respectful communication and compliance with project, safety, confidentiality and data-protection requirements.	• Must have Matric with a relevant certificate, diploma or degree in community development, social sciences, public relations, administration or a related field is advantageous. • At least 3 years relevant experience in stakeholder engagement, community liaison, SED or project administration Resident of Lephalale Municipality, with valid proof of residence. • Ability to work professionally with diverse stakeholders and handle sensitive matters confidentially. • Strong written and verbal communication, record-keeping and basic computer skills. • Attention to detail and ability to work under pressure. • Must be medically fit for the applicable work environment. • Must have a clean criminal record. • Registered on the MKM-JV database. www.mkmjv.co.za

Closing date for applications: 11 September 2026

Candidates who meet the above requirements are encouraged to apply by sending their applications with and supporting documentation to dieterr@cerimele.co.za
Applications received after the closing date will not be considered. Candidates living with disabilities are encouraged to apply. CCC reserves the right not to fill any advertised vacancy and the Employment Equity targets may be taken into consideration when filling any advertised vacancies.

Wages are paid in accordance with the bargaining council's prescribed rates (Bargaining Council for The Civil Engineering Industry)

All prospective employees will be required to undergo MIE employment verification checks before progressing to the next stage of the recruitment process. Should you not be contacted within 3 weeks after the closing date, please consider your application unsuccessful.

Please ensure that you write the name of the vacancy (position title) you are applying for on the subject line of your email.

NB: Hand delivered applications will not be accepted.

SITE LOCATION:

(Close to Medupi)

